

UNIVERSITÉ FRANÇAISE D'ÉGYPTÉ IS RECRUITING ITS VICE-PRESIDENT FOR ACADEMIC AFFAIRS

Founded in 2002, Université Française d'Égypte (UFE) is a national / Ahleya University under the dual supervision of the Egyptian and French Ministries of Higher Education and Research. It offers a promise to the new generation of pathfinders – a promise of unparalleled high-quality educational programs, solid integration into the job market, and a commitment to securing a professional future. The hub of French higher education in Egypt, UFE offers a multicultural experience, providing degrees from renowned French universities accredited by France's Ministry of Higher Education and Research.

With tremendous support from both the Egyptian and French governments, UFE is preparing to move to a new campus with a total area that exceeds thirty Fidan. The top-notch campus, with its superb design, is expected to receive students starting in the academic year 2026–2027, which will be a paradigm shift in UFE's educational and student life offerings alike.

THE POSITION

UFE seeks a highly accomplished **Egyptian Academic Leader** to serve as Vice-President for Academic Affairs **starting the academic year 2026-27**. Reporting to the President, the Vice-President provides institutional leadership across academic affairs and student affairs, ensuring the quality, coherence, and continuous improvement of UFE's academic programs while fostering an engaging, supportive, and inclusive student experience. Operating within UFE's bilingual Franco-Egyptian model, the successful candidate will bridge faculties, French partner universities, and student communities, and must be fully trilingual — able to work seamlessly in English, French, and Arabic across education matters, governance, and student-facing contexts.

Key Responsibilities

1. Academic Leadership & Program Quality

- Provide strategic leadership for UFE's academic affairs, ensuring alignment with the university's mission, French partner requirements, and national accreditation standards.
- Prepare the university's annual study plan and academic calendar, and oversee the recruitment, assignment, and management of part-time lecturers (vacataires)/ visiting professors to ensure full and high-quality course coverage across all programs.
- Oversee the development, review, and continuous improvement of curricula and academic programs in coordination with Faculty Deans and French partner universities.
- Diagnose and professionalize the university's internal academic organization and processes - across administrative services, departments, faculties, and external partners - from student admission through to graduation.
- Champion academic excellence, teaching quality, and innovation in pedagogy across all faculties.
- Monitor academic performance indicators and lead evidence-based decisions to enhance learning outcomes.

2. Student Affairs & Student Life

- Lead the strategy for student affairs, ensuring a supportive, inclusive, and enriching student experience from admission through graduation.
- Oversee student services, academic advising, counselling, wellbeing, activities, clubs, and extracurricular and cultural programs that reflect UFE's Franco-Egyptian identity.

- Serve as the senior point of reference for student matters, addressing concerns, grievances, and disciplinary processes fairly and consistently.
- Promote student engagement, leadership, and representation, and strengthen the sense of community across a multicultural, trilingual student body.

3. Teaching, Learning & Faculty Support

- Support faculty in delivering high-quality, student-centred teaching and in integrating French and European academic perspectives.
- Foster professional development, mentoring, and continuous improvement among academic staff.
- Encourage the effective use of learning technologies and modern teaching methods across programs.
- Facilitate coordination between faculties to ensure consistency of academic standards and the student experience.
- Benchmark academic workload, student-facing teaching loads, program supervision ratios, and academic-staff practices against peer Egyptian (Ahleya and private) and international universities and align UFE's standards accordingly.

4. Quality Assurance, Accreditation & Partnerships

- Lead quality assurance, self-assessment, and accreditation processes with Egyptian and French authorities and partner institutions.
- Provide methodological and operational support to advance all applications for accreditation and program equivalence for current and future programs to the Supreme Council of Universities.
- In collaboration with the Vice-President for Research and Partnerships, maintain and deepen academic partnerships with French consortium universities, ensuring compliance with joint-degree requirements.
- Represent UFE in academic committees, councils, and external relations with ministries and other Egyptian HEIs.
- Ensure that academic policies, regulations, and procedures are current, well-documented, and consistently applied.

5. Governance, Administration & Reporting

- Contribute to institutional strategy and decision-making as a member of UFE's senior leadership team.
- Prepare, monitor, and present academic and student-affairs reports, plans, and budgets to the President and governing bodies.
- Ensure effective coordination between academic units, admissions, registrar, and administrative departments.
- Lead a full diagnostic and continuous optimization of the marketing, application, admission, and enrollment chain across the relevant departments, improving procedures and the overall student journey.

6. Institutional Positioning, Competitiveness & Internationalization

- Analyze the strategies, admission requirements, and recruitment practices of peer universities, and advise on UFE's competitive positioning and attractiveness.
- Monitor emerging and innovative academic programs recommended by the Egyptian authorities or demanded by the Egyptian, regional, and international labor markets, and recommend new programs after assessing their relevance and feasibility.
- Benchmark UFE's tuition structure, discounts, and scholarship practices against comparable universities and advise on positioning, in coordination with the finance function.
- In collaboration with the Vice-President for Research & Partnerships, develop and implement a strategy and action plan to strengthen UFE's international attractiveness and student

recruitment, identifying target countries and regions — particularly in sub-Saharan Africa — and relevant operators and partners.

Education and Experience

- Educational Background: Professor with a PhD (or equivalent doctoral degree) from a recognized university; a strong academic record and standing as an accomplished scholar and educator.
- A minimum of 12 years of progressive experience in higher education, including at least 5 years in a senior academic leadership or administrative role (e.g. President, Vice President, Dean, Vice-Dean).
- Demonstrated success in leading academic programs, quality assurance/accreditation, and student affairs in a multicultural academic environment.
- Experience working with international partner universities — familiarity with the French higher education system is a strong asset.
- Full professional fluency in English, French, and Arabic is required (trilingual). The Vice-President must be able to lead meetings, correspondence, and student and faculty interactions in all three languages.
- Exceptional leadership, communication, and interpersonal skills; strategic vision; sound judgment; and a genuine commitment to student success and academic excellence.

Profile Sought

The ideal candidate demonstrates:

- A trilingual profile with full working proficiency in English, French, and Arabic.
- Capacity for sustained high-volume workload and an unwavering commitment to delivering results.
- Ability to manage multiple files and projects simultaneously.
- A student-centred philosophy combined with rigorous academic standards.
- Proven ability to build bridges between faculties, administration, students, and international partners.
- Strong organizational, analytical, and change-management capabilities.
- Integrity, cultural sensitivity, and the ability to thrive in a Franco-Egyptian academic setting.

The application should include

- Cover letter specifying the motivation for the position.
- Curriculum vitae.
- At least, three reference letters.

The cover letter and CV should be submitted in French.

Any application that does not include all the documents listed above will be considered inadmissible and will not be reviewed.

For further information, please get in touch with the President:

presidence@ufe.edu.eg

Applications should be sent to:

presidence@ufe.edu.eg

hr@ufe.edu.eg

Deadline to apply: August 31st, 2026