

## **UFE IS RECRUITING ITS STUDENT LIFE SPECIALIST**

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### **UNIVERSITÉ FRANÇAISE D'ÉGYPTE**

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Founded in 2002, Université Française d'Egypte (UFE) is a national / Ahleya University under the dual supervision of the Egyptian and French Ministries of Higher Education and Research. It offers a promise to the new generation of pathfinders. A promise to receive unparalleled high-quality educational programs, a solid integration into the job market, and a dedication to securing a professional future. The hub of French higher education in Egypt, UFE offers a multicultural experience, providing degrees from renowned French universities accredited by France's Ministry of Higher Education and Research.

With tremendous support from both the Egyptian and French governments, UFE is ready to move to a new campus with a total area that exceeds thirty Fidan. The top-notch campus, with its superb design, is expected to receive students starting in the academic year 2025-2026, which will be a paradigm shift in UFE's educational and student life offerings alike.

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### **THE POSITION**

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The Student Life Specialist at UFE plays a key role in building a vibrant, inclusive campus culture that supports student engagement and well-being. They organize events, foster leadership, and connect students to resources that enhance their personal and academic growth. This position strengthens UFE's global identity by promoting cross-cultural experiences and a sense of community.

### **Key Responsibilities**

- Organize cultural, social, and recreational events which support student clubs, committees, and leadership programs .
- Plan sports tournaments and manage university teams and arrange scientific and cultural trips (e.g., museums, factories , mega projects)
- Host public talks and celebrity guest events in collaboration with faculties.
- Respond to student concerns and promote well-being.

- Monitor performance of student organizations and ensure alignment with university goals.

### **Education and Experience**

- Bachelor's degree in education, psychology, social work, communication, or a related field.
- 2–5 years of experience in student services, campus life, or event coordination.
- Trilingual: French, English and Arabic – Capable of communicating and writing in all three languages.

### **Profile Sought**

- Capable of managing multiple initiatives, tracking progress, and delivering results on time.
- Brings fresh ideas to student engagement, wellness initiatives, and community-building efforts.
- Ability to work in a team, lead, and facilitate meetings effectively.
- Proactive mindset with the ability to propose innovative solutions.
- Strong interpersonal skills, with a focus on listening and diplomacy.
- Commitment to loyalty, discretion, and confidentiality.

### **The application should include:**

- Cover letter specifying the motivation for the position.
- Curriculum vitae.
- The Cover letter and the CV should be submitted in English or French.

Any application that does not include all the documents listed above will be considered inadmissible and will not be reviewed.

For further information, please get in touch with Mr. Mohamed Okasha, HR Director

**(hr@ufe.edu.eg)**

Applications should be sent to

**presidence@ufe.edu.eg**

**hr@ufe.edu.eg**

Deadline to apply: February 15, 2026



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